

# 2018-19 Academic Year

## Common Teacher Referral Form For Children Applying to Early Childhood Programs through Fourth Grade

The schools listed have agreed to use this Common Teacher Referral Form which is required for children applying to Independent Schools of St. Louis (ISSL).

Directions:

- A release form, signed and dated by the parent(s) or legal guardian(s), should accompany this referral form. The information provided on this form will be kept in the **strictest confidence, will not be shared with parents** and is used only by the Admission Committee.
- Retain the **original form** for your files.
- Mail a **copy** of the form to the school requesting the information.
- If applicable, include any progress reports, school or health records with the referral form.
- **Return the form to the requesting ADMISSION OFFICE no later than ten (10) days from the date received.**

\_\_\_\_\_ Academy of the Sacred Heart [P] 636-946-6127  
619 N. 2nd Street [F] 636-949-6659  
St. Charles, MO 63301

\_\_\_\_\_ Andrews Academy/Creve Coeur [P] 314-878-1883  
888 N. Mason Road [F] 314-878-0759  
St. Louis, MO 63141

\_\_\_\_\_ Andrews Academy/Lake St. Louis [P] 636-561-7709  
1701 Feise Road [F] 636-561-7725  
Lake St. Louis, MO 63368

\_\_\_\_\_ Central Christian School [P] 314-727-4535  
700 South Hanley [F] 314-727-8006  
St. Louis, MO 63105

\_\_\_\_\_ Chesterfield Day School [P] 314-469-6622  
1100 White Road [F] 314-469-7889  
Chesterfield, MO 63017

\_\_\_\_\_ Chesterfield Montessori School [P] 314-469-7150  
14000 Ladue Road [F] 314-469-7851  
Chesterfield, MO 63017

\_\_\_\_\_ City Academy [P] 314-382-0085  
4175 N. Kingshighway Blvd [F] 314-382-0228  
St. Louis, MO 63115

\_\_\_\_\_ The College School [P] 314-962-9355  
7825 Big Bend Blvd. [F] 314-962-5078  
St. Louis, MO 63119

\_\_\_\_\_ Community School [P] 314-991-0005  
900 Lay Road [F] 314-991-1512  
St. Louis, MO 63124

\_\_\_\_\_ Forsyth School [P] 314-726-4542  
6235 Wydown Boulevard [F] 314-726-0112  
St. Louis, MO 63105

\_\_\_\_\_ The Fulton School at St. Albans [P] 636-458-6688  
P.O. Box 78 [F] 636-458-6660  
123 Schoolhouse Road  
St. Albans, MO 63073

\_\_\_\_\_ Kirk Day School [P] 314-434-4349  
12928 Ladue Road [F] 314-434-0047  
St. Louis, MO 63141

\_\_\_\_\_ Mary Institute and St. Louis Country Day School  
Admission Office [P] 314-995-7367  
101 N. Warson Road [F] 314-872-3257  
St. Louis, MO 63124

\_\_\_\_\_ New City School [P] 314-361-6411  
5209 Waterman Blvd. [F] 314-361-1499  
St. Louis, MO 63108

\_\_\_\_\_ Rohan Woods School [P] 314-821-6270  
1515 Bennett Avenue [F] 314-821-6878  
St. Louis, MO 63122

\_\_\_\_\_ Rossman School [P] 314-434-5877  
12660 Conway Road [F] 314-434-1668  
St. Louis, MO 63141

\_\_\_\_\_ Saul Mirowitz Jewish  
Community School [P] 314-576-6177  
348 S. Mason Rd. [F] 314-567-3624  
St. Louis, MO 63141

\_\_\_\_\_ The St. Michael School of Clayton  
6345 Wydown Boulevard [P] 314-721-4422  
St. Louis, MO 63105 [F] 314-721-4448

\_\_\_\_\_ Villa Duchesne and Oak Hill School  
801 S. Spoede Road [P] 314-810-3566  
St. Louis, MO 63131 [F] 314-432-0199

\_\_\_\_\_ Visitation Academy [P] 314-625-9103  
3020 North Ballas Road [F] 314-432-7210  
St. Louis, MO 63131

\_\_\_\_\_ The Wilson School [P] 314-725-4999  
400 DeMun Avenue [F] 314-400-5224  
St. Louis, MO 63105

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## Common Teacher Referral Form For Children Applying to Early Childhood Programs through Fourth Grade

Child's name \_\_\_\_\_ Current School \_\_\_\_\_  
 Grade applying for \_\_\_\_\_ School Address \_\_\_\_\_  
 Birthdate \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Your Name \_\_\_\_\_ School Telephone \_\_\_\_\_  
 Current Position \_\_\_\_\_ Date Completed \_\_\_\_\_  
 For how long have you known this child? \_\_\_\_\_

This form may be duplicated if more than one teacher is completing this scale.

PERSONAL DEVELOPMENT	Area of Strength	Age Appropriate	Progressing Towards Age Appropriate	Area of Concern
Exhibits self esteem				
Exhibits confidence				
Exhibits self control				
Accepts responsibility for behavior				
Stands up for rights				
Solves problems constructively				
Accepts limits				
Is considerate				
Cooperates				
Plays cooperatively with peers				
Finds ways of entering group play				
Respects rights and property of others				
Respects needs of others				
Supports peers				
Shares				
Takes turns				
Is able to make choices				
Willing to try new activities				
Makes transitions				
Responds positively to constructive criticism				
Initiates play activities				
Is imaginative				
Is able to lead				
Is able to follow				
Is comfortable with adults				
Is responsive to adults				
Is respectful of adults				

Please comment on personal development; narratives are particularly helpful: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>ACADEMIC DEVELOPMENT</b>	<b>Area of Strength</b>	<b>Age Appropriate</b>	<b>Progressing Towards Age Appropriate</b>	<b>Area of Concern</b>
Is attentive				
Concentrates				
Is curious				
Works independently				
Works cooperatively				
Listens in a group				
Willing to try the unknown				
Adjusts to routines and rules				
Exhibits problem solving ability				
Remembers events and information				
Follows directions				
Responds to teacher initiated activities				
Responds to child initiated activities				
Completes tasks				
Focuses on one task				
Moves easily from one task/activity to another				
Is a self starter				
Expresses thoughts clearly				
Enjoys school environment				
Demonstrates language development				

Please comment on academic development; particularly any areas of concern. Narratives are particularly helpful: \_\_\_\_\_

\_\_\_\_\_

<b>PHYSICAL DEVELOPMENT</b>	<b>Area of Strength</b>	<b>Age Appropriate</b>	<b>Progressing Towards Age Appropriate</b>	<b>Area of Concern</b>
Small motor control and coordination				
Large motor control and coordination				
Speech development (articulation)				

Please identify any special needs, including auditory and visual development: \_\_\_\_\_

\_\_\_\_\_

Child's attendance: \_\_\_\_ regular \_\_\_\_ frequent absences \_\_\_\_ frequent tardiness

Are the parents aware of any concerns you have noted in this form? \_\_\_\_\_

\_\_\_\_\_

Please comment on the parents' support of the child's learning and their cooperation with the school: \_\_\_\_\_

\_\_\_\_\_

We welcome any other information which you believe would be helpful. Please include comments concerning any special needs of this child and/or family. \_\_\_\_\_

\_\_\_\_\_

It is the policy of all members of the Independent Schools of St. Louis that all information received regarding a candidate's referral for admission will be treated with complete confidentiality. Only authorized school personnel have access to this information and then only to the extent that the information is relevant to admission and placement decisions. Information received within the scope of this policy is not disclosed to the applicant or to the applicant's family.

Your Signature \_\_\_\_\_ Thank you so very much for taking the time to complete this form.